

Church & Community Mobilisation Executive (Scotland)

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| Job Title: | Church & Community Mobilisation Executive |
| Job Type: | Full-time |
| Reporting Manager: | Scotland Lead |
| Department: | Partnerships |
| Office: | Edinburgh |
| Date: | November 2021 |

Who we are:

IJM works to end modern day slavery, human trafficking, and other forms of violence against people living in poverty. We are a global team of lawyers, social workers, community activists and other professionals in 33 offices across 23 countries. We have a big vision – to protect half a billion and make justice for people in poverty unstoppable.

IJM in the UK supports this global mission by raising awareness; raising funds to support our operational work around the world; mobilising a movement across all parts of society, including the UK public, media, Christian Church; and providing thought leadership, leveraging our unique global experience to influence leaders across Government, businesses and institutions.

Summary aims of the role:

The Church & Community Mobilisation Executive will join the Scotland team at an exciting time in its journey. The post holder will work alongside the Scotland Lead in furthering IJM UK's work in Scotland, particularly through expanding church networks and continuing to develop our Champions (volunteer) programme. The role will proactively raise the profile of IJM through Scotland-specific communications and marketing platforms, student & youth mobilisation as well as events support.

Duties and responsibilities:

Church Mobilisation

- To help to promote IJM's 'Freedom Church' programme, positioning IJM as a trusted partner for churches in the justice space, by:
 - Building and maintaining relationships with key churches, church-networks and church leaders to raise prayer, finances and influence for IJM
 - Deepening relationships with existing churches and leaders, to increase their commitment to prayer and financial giving to IJM
 - Proactively seeking to form new church partnerships
- To undertake speaking engagements at churches throughout Scotland – including preaching, interviews or sharing at a mid-week gatherings
- To work with the Partnerships team to organise Freedom Sunday, Pray for Justice gatherings and contribute towards monthly Freedom Church mailings
- To work with the Marketing & Public Engagement Team on fundraising campaigns throughout the year, engaging mass, mid and major level donors, as well as churches and champions.

Champion (Volunteer) Support

- To work alongside the Partnerships team to help recruit, grow and support Church champions who can advocate for IJM within their own Church communities
- To work alongside the Partnerships team to grow and support a speaker-base of IJM champions who can speak and preach confidently on IJM's behalf at churches, conferences and events

- To work alongside the Scotland Lead to recruit, grow and support community-based fundraising champions
- To work with the Partnerships team to provide regular champions' training.

Students & Youth

- To build and maintain strategic relationships with community groups who can contribute towards the mission of IJM:
 - Students
 - Grow and serve the ongoing partnership with Just Love in Scotland
 - Seek out and deliver regular student speaking engagements
 - Build partnerships with other strategic student groups and societies
 - Regularly meet with student leaders in Scotland
 - Explore University-wide charity fundraising opportunities.
 - Youth
 - Regularly meet with leaders in the Christian youth space in Scotland
 - Position IJM as a trusted partner in supporting the emerging generation to lead the way in seeking justice
 - Prioritise work with Christian youth groups but also explore partnerships with key schools.

Events

- To work alongside the Scotland Lead to establish a presence and involvement at Christian conferences and festivals in Scotland
- To work alongside the Scotland Lead to deliver donors events
- To work alongside the Partnerships team to organise church-leader events.

Spiritual Formation

- To participate in the rhythms of IJM UK's spiritual formation practices, including leading corporate prayer reflections on a rotational basis, daily stillness, quarterly prayer retreats and an annual day of solitude
- To respect, uphold and work within IJM UK's Christian Identity.

Person Specification

Skills, qualifications and experience required:

Essential:

- Excellent oral and written communication skills
- Proven experience and skill in public speaking with the ability to passionately communicate to a variety of audiences
- Excellent relationship management capabilities, including being able to establish rapport quickly and develop new and ongoing relevant relationships
- Excellent networking skills
- Experience in establishing partnerships
- Excellent time management with the ability to prioritise a varied workload
- Understanding of the church context in Scotland
- Understanding of the UK charity sector.

Desirable:

- Experience in fundraising
- Experience in supporting volunteers

- Experience in working with UK church leaders and church communities.

Critical Qualities

- There is a significant requirement for the post holder to have a personal commitment to the Christian faith (as defined by the Apostles' Creed) as key functions within this role will require knowledge and personal experience of the Christian faith and will be promoting the organisation's Christian identity and spiritual formation practices*
- The candidate will be expected to respect, uphold and work within IJM UK's Christian identity
- Being servant-hearted with a passion for IJM's goals
- Passionate to combat human trafficking and modern day slavery, working to help people out of situations of violence and into safety
- Being a team player and trustworthy to both colleagues and volunteers
- Being professional in demeanor, able to act with discretion and mature judgment.

Position Details

Travel Requirements

- Travel will be required within Scotland and there will be a level of evening and weekend work (including attending speaking engagements at church services) where time off in lieu (TOIL) is offered
- Occasional travel to London or other parts of the UK is required.

Contract and Compensation

- The position is full-time on a permanent contract basis
- The compensation package is negotiable depending on professional experience, comprising a salary (band £25,000 - £30,000 per annum) plus 7% pension contribution, IJM UK also offers an additional benefits package with a positive and fun working atmosphere
- The role is based in Edinburgh however we are open to considering flexible working arrangements.

Application details

- Please submit a covering letter (maximum two pages) explaining why you are suitable for and interested in this post. Please demonstrate how your skills, experience and personal qualities meet the requirements of this role and why you are interested in the work of IJM
- Please also supply your CV detailing relevant experience and a supporting statement of Christian Faith (up to one-page) describing your faith journey, current spiritual disciplines and how you see your faith as relevant to your involvement with IJM
- Applications should be emailed to contact@ijmuk.org with the subject line *Church and Community Mobilisation Executive – Scotland Application*. If you have any questions about the role, please don't hesitate in contacting IJM UK's Scotland Lead zoe.anderson@ijmuk.org
- The deadline for applications is **09:00 on Wednesday 1 December 2021** with interviews being planned for 8 and 9 December 2021.

*This post is subject to an occupational requirement that the holder be a Christian under Part 1 of Schedule 9 to the Equality Act 2010